



Audio Visual

6320 E Stassney Lane, Bldg. 3, Suite 100 Austin, Texas 78744 Phone: 512-827-3200 Fax: 512-827-3201

# **Exhibit Rigging Order Form**

| EVENT NAME:                                   | EVENT DATES:                    | THROUGH   |  |
|---|---------------------------------|---|--|
| FACILITY: Austin Convention Center            | BOOTH NUMBER:                   | :   |  |
| EXHIBITING COMPANY:                           | ADDRESS:                        |   |  |
| CITY:   | STATE:                          | ZIP:  |  |
| CONTACT:                                      | PHONE:                          | E-MAIL:   |  |
| BILLING COMPANY:<br>(If different from above) | ADDRESS:                        | ADDRESS:  |  |
| CITY:   | STATE:                          | ZIP:  |  |
| CONTACT:                                      | PHONE:                          | E-MAIL:   |  |
| ON-SITE CONTACT:                              | PHONE:                          | E-MAIL:   |  |
|   | •                               |   |  |
| RIGGING INSTALLATION DATI                     | E:                              | TIME:   |  |
| ADDITIONAL INSTALLATION DAYS DATI             | E:                              | TIME:   |  |
| DATI  | E:                              | TIME:   |  |
| RIGGING DISMANTLE DATI                        | E:                              | TIME:   |  |
|   |                                 | ed lift(s), and the necessary labor to install and hang<br>ed items which require the use of a chain hoist at the<br>or up. |  |
| DESCRIPTION/DIMENSIONS OF MATERIAL            | AND EQUIPMENT TO BE RIGGED:     |   |  |
|   |                                 |   |  |
|   |                                 |   |  |
|   |                                 |   |  |
| TOTAL NUMBER OF HOISTS:                       | WEIGHT OF ITEM                  | (S):  |  |
|   | Truss and lighting are availabl | e.  |  |
| PLEASE  | RETURN FORMS TO accdrigging@    |   |  |
| REQUESTED BY:                                 |                                 |   |  |
| PRINT NAME                                    | SIGNAT                          | URE DATE  |  |



(888) 508-5054

| NAME OF SHOW:   | SHOW DATES: |  |
|-----------------|-------------|--|
| COMPANY NAME:   |             |  |
| CONTACT NAME:   | PHONE #:    |  |
| E-MAIL ADDRESS: |             |  |

# STRUCTURAL INTEGRITY STATEMENT

# STRUCTURAL INTEGRITY STATEMENT THIS FORM MUST BE RETURNED FOR ALL SUSPENDED STRUCTURES

| I, the contrac                        | ted exhibitor for   | ;  |
|---------------------------------------|---|--|
| Show Date                             |   | Show Name  |
| and (if applica                       | able), the builder for the  | aforementioned exhibitor, do hereby certify and guarantee ng structure have been properly engineered, tested, and  |
|                                       |   | s and OSHA regulations. We further certify that the  |
|                                       |   | as been constructed to meet all applicable regulations   |
| and safety me                         | ,   | as been constructed to meet all applicable regulations   |
| aria sarety mi                        | 54541651  |  |
| show organizemployees, redamage, lost | zer, event producer, face<br>epresentatives, agents,<br>s, fines, or penalties<br>e. All hang points so | d forever hold harmless, as applicable, the association, cility, Freeman, and its subsidiaries, their directors, officers, and contractors from and against any and all liability, claims, a arising from the installation, use or dismantling of apporting this structure will be verified (metered) on eman's sole discretion, such verification is necessary. |
| Exhibiting                            | Company:  | #:   |
| Authorized                            | Signature:  |  |
| Authorized                            | Name:   | Date:  |
| E-Mail:                               |   |  |
| Builder:                              |   |  |
| Authorized                            | Signature:  |  |
| Authorized                            | Name:   | Date:  |
| E-Mail:                               |   |  |
|                                       |   |  |



## Aerial Labor and Equipment Rules & Regulations

#### Important information

- All ceiling rigging must conform to show management rules and regulations, and facility management rules and regulations and limitations.
- Freeman requires an engineered print of all truss, lighting, and rigging including
  point loads per our facility agreement. Please provide a DWG of VWX file of the
  rigging plot with point loads and all hanging material weights by the 30 day
  deadline.
- All equipment and associated hardware attaching to hoists, truss or direct to ceiling structural elements, must be engineered and rated for the intended use and be in good condition.
- Freeman will inspect hardware and ask that all all non-compliant hardware be replaced. All additional hardware will be charged accordingly.
- Attachment hardware should have WLL (working load limit) indicated.

#### Rigged structures

Freeman requires a stamped certification from a design professional (Civil or Structural Engineer)registered in the United States affirming structural integrity, calculations, and specifications for any custom-built suspended elements such as but not limited to signs, lightboxes, headers, video wall surrounds, and entry portals. For additional assistance regarding these requirements, please contact us.

#### Tie-offs

Freeman reserves the right to request a stamped certification from a design professional (Civil or Structural Engineer)registered in the United States affirming structural integrity, calculations and specifications and/or a peer review from such registered design professional for attachment of any structure to provide additional support terminating to the venue (Ex. Tie-off of header, seismic lines, tie-off of video walls) If you anticipate needing this service, please contact us for review and pre-authorization.

#### Video display

Freeman reserves the right to request approval from a registered design professional (Civil or Structural Engineer)registered in the United States and/or a peer review from a registered design professional for all nonserially manufactured LED and Video Display systems. All LED and video display systems must comply to ANSI E1.50-1. This applies to ground supported and suspended LED and Video Display systems. If you anticipate needing this service, please contact us.



## PRICING SUMMARY

All Rigging requests must be received by Freeman Audio Visual more than 30 days prior to the first contracted date in order to qualify for incentive rates. Base rates apply to all rigging requests received within the 30 day deadline and require a deposit. Revisions and/or changes received within 30 days are subject to the base or rush rates.

A quote for service will be provided prior to the event and must be confirmed and signed prior to the first contracted date.

Direct Bill through the Facility is not available.

## **STRUCTURAL RIGGING FEES**

#### **DIAGRAM REVIEW FEE**

Diagrams received more than 30 days prior to Load In \$150.00 (Incentive Rate) Diagrams received between 30 days - 7 days prior to Load In \$350.00 (Base Rate) Diagrams received less than 7 days prior to Load In \$500.00 (Rush Rate)

#### **POINT FEE**

\$75.00/point (run of show; all load bearing points including cable picks)

#### **MOTORS**

1/4 Ton - \$185.00/week 1/2 Ton - \$210.00/week 1 Ton - \$235.00/week

<u>LIFTS</u> (Scissor or Boom lifts are required for all rigging services and are to be provided by Freeman Audio Visual) Scissor (32') Lift \$1,200.00/week Boom (60') Lift \$2,250.00/week

TRUSS (other sizes/colors are available; contact Freeman Audio Visual representative for additional pricing) 12" Silver \$15/foot (per week) 20.5" Silver \$20/foot (per week)

#### STRUCTURAL RIGGING LABOR RATES

A Freeman Audio Visual representative will provide you with a detailed proposal based on your specific needs. All installations and dismantle of rigging equipment are billed at the following hourly rates for each rigger required. Six (6) hour minimums apply to all rigging labor. OT applies after eight (8) hours Monday-Friday. DT after (8) hours Saturday and Sunday and after twelve (12) hours any day.

Monday – Friday, 6AM to 12AMBase Rate (ST)Saturday and Sunday, 6AM to 12AMBase Rate x 1.5 (OT)Monday – Sunday, 12AM to 6AMBase Rate x 2 (DT)Holidays, All DayBase Rate x 2 (DT)

Structural Rigger Hourly Rate \$95.00 Structural Head Rigger Hourly Rate \$105.00 General (Stagehand) Labor Hourly Rate \$65.00

A one-hour meal period must be given no less than three hours and no more than five hours after the call begins, or after the last meal period. In lieu of a one-hour meal break, the client may provide a meal, in which case the workers will suffer no loss of time. Workers will be given one- half hour on the clock to eat the meal. If no meal break is provided at five hours, meal penalty will apply.

\*Prices subject to change PRICES EFFECTIVE 1/1/2024